

**MINUTES OF GARRETT SOIL CONSERVATION DISTRICT
SUPERVISORS' MEETING**

July 21, 2020

Teleconference Meeting

Meeting was called to order at 7:02 p.m. by Chairman Smokey Stanton. The Meeting was conducted via phone-in conference call. Other supervisors present on the call were Cameron Crawford, Kris Enlow and Katharine Dubanski. Chad Bucklew, Carrie Colebank and Roger Kitzmiller were also present via telephone.

Minutes for the June 16, 2020 Board Meeting and for the June 24, 2020 Special Meeting were approved as distributed – Katharine/Kris (motion/second), vote: unanimous.

The following report of state funds was presented and approved:

Balance – July 1, 2020	\$ 2,826.21
Receipts – July 1, 2020 – July 31, 2020	<u>16,452.00</u>
	\$ 19,278.21
Expenditures – July 1, 2020 – July 31 2020.....	<u>689.51</u>
Balance – July 31, 2020.....	\$18,588.70

Detailed reports of expenditures for all accounts for the period ending June 30th (FY20) and July 1 - July 21, 2020 were distributed. The Treasurers Report was approved as submitted – Katharine/Kris, vote unanimous.

Information presented to the Board:

- Office Update: COVID-19. Roger developed new office procedure guidelines, consistent with State Guidelines, in preparation for some employees returning to work at the office; the guidelines also establish some basic procedures pertaining to meeting with the public at a future date. The guidelines were emailed to Area Coordinator, Heather Hutchinson on August 4, 2020 and the email was copied to all Board Members.
- The Agricultural Resource Conservation Specialist (Planner) position for Garrett County has not yet been re-advertised.
- Applications for the Soil Conservation Associate III (Technician) position have been ranked for qualification; no interviews have been scheduled to fill the position.
- The Culvert Replacement project at #2 Dam is underway.
- Bid packages will be developed and advertised for replacing the Trash Rack and Gate Valve Stem at #2 Dam.
- FY 21 District funds, approved in the county budget, were requested.
- Request was submitted for MASCD/NRCS Grant Funds ending 6/30

Chad reported that the NRCS Soil Conservation Technician interviews had been conducted, a

selectee was offered the job, but that the announcement was not yet official. Chad did not yet know of a start date for the new Technician. Chad also reported on the progress with FY 2020 EQIP contracts and stated that contracting was expected to be completed by the end of July.

Unfunded Cooperative Agreement – The original copy of the agreement, that was previously approved by the Board, was revised by NRCS and was presented to the Board for review. The Board took no exception to the changes in the agreement and the revised agreement will become the agreement of record.

MDA and CBTF MOU's were presented to the Board for review; both MOU's were approved as submitted – Cameron/Katharine, vote unanimous.

Due to COVID-19 concerns, there was unanimous agreement by the Board to cancel the Cooperator Dinner for this year.

A bid (\$1950), submitted by Busters Stump and Tree Removal, to mow Dam #2, Dam #5, Dam #7 was approved by the board – Cameron/Kris, vote unanimous.

Informed Board that a Broadford Lake Advisory Committee is being developed, and Chad and Roger will represent the District on the committee.

A call by the Chairman for further business brought no response and the meeting adjourned at 7:47 p.m.