

MINUTES OF GARRETT SOIL CONSERVATION DISTRICT
SUPERVISORS' MEETING

May 22, 2018
District Office

Meeting was called to order at 10:10 a.m. by Chairman George Bishoff. Other supervisors in attendance were Smokey Stanton, Katharine Dubansky, and Kris Enlow. Also in attendance were Cameron Crawford, Carrie Colebank, Chad Bucklew, and Shaun Sanders.

A motion to approve the April 25, 2018 minutes was made by Smokey, seconded by Kris.

The following report of state funds for the month of April 2018 was presented and approved:

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| Balance – April 1, 2018 | \$ 4,506.26 |
| Receipts – April 1, 2018 – April 30, 2018..... | 4,225.00 |
| | <hr/> |
| | \$ 8,731.26 |
| Expenditures – April 1, 2018 – April 30, 2018..... | 3,775.17 |
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| Balance – April 30, 2018..... | \$ 4,956.09 |

An interactive speaker phone call was initiated with Daniel Norris with Cornerstone Financial Partners located in Hagerstown MD. Supervisors asked Mr. Norris questions and discussed the Brinker Account that is managed by CFP.

Brain Boal CPA, joined the meeting to discuss employer/employee 401K plan options. The organization sets the parameters of the plan. The financial institution that is selected to manage the plan will provide the necessary forms for the SCD board to review/approve. It was decided to let the employee select who they wish to fund the plan through and the paper work will be filled out and brought before the board for final review/approval.

The detailed report of expenditures for all accounts for the period of April 25, 2018 thru May 22, 2018 and the Income Versus Expenditures report for the period of July 1, 2017 thru May 22, 2018 were distributed.

Carrie and Shaun presented the top three finalists for each category of the coloring contest. Supervisors selected the following winners: Class A – Brylie Griffith, Class B – Madeline Clevenager, Class C – Brooklyn Bittinger. Carrie will coordinate with the parents and schools for awards and pictures.

Summaries of the 6 scholarship applications were distributed for board members to take home and review to be voted on at the June meeting.

Summer MASCD meeting was briefly discussed. George and Smokey indicated they are attending. Carrie will go ahead and make room reservations as Lindsey was urging reservations

be made as soon as possible. George and Smokey will provide their meal selections at a later date.

Shaun informed the board that the District would be donating a half gallon of Garrett County Maple Syrup for the MASCD endowment auction.

Shaun reported he was notified that NRCS would not be upgrading the federal laptop to Windows 10 that Carrie is using on the federal network. Also, they would no longer provide a laptop and if the District wanted Carrie to continue to be on the federal system the District would have to purchase a computer and have it configured to federal IT specifications. A motion was made by Katharine, seconded by Kris to purchase a laptop and have it configured to be on the federal system.

Shaun pointed out that June is the month that the Board sometimes incorporates a field trip with the monthly meeting. Myron Martins' farm was suggested as a possible site to visit. It was decided to start at 6:00 pm instead of 7:00 if a field trip is set up. Shaun will follow up and make arrangements.

Shaun reminded the board of the need to mow the PL-566 dams and requested their input on how to advertise. He pointed out that when advertised in the Republican newspaper last year and there were no responses. It was decided posting a notice in a public area of the office and on the Districts website and Facebook page would be sufficient for this year.

Shaun reported on a meeting he and Chad had with town of Oakland officials and the county administrator, Kevin Null, about the PL-566 Dam Emergency Action Plans and financial implications of long term maintenance responsibilities. A follow up meeting is planned with legislators to discuss possible solutions for funding maintenance obligations.

Shaun noted that it was nearing the end of the fiscal year and it appeared there may be a carryover of funds in per diem and travel due to the vacancy on the board. It was decided to transfer some funds for office supplies and equipment since there is a need and no state funds have been allocated in this category for the last several years.

Chad provided an update on Farm Bill applications that have been preapproved for funding. Garrett applications have been allocated over \$600,000 so far this fiscal year, and there is potential for additional funding in the next funding round. Chad also updated the board on the recent communications regarding Allen Wilhelm. Chad stated that he recently provided additional follow up to Rob McAfee and the congressional representatives in response to Mr. Wilhelm's complaint. The response was to provide more detail regarding contract modification actions. Chad also mentioned that there were some personnel updates for the agency. He mentioned that Dr. Terron Hillsman has returned from his National HQ detail, and that the state leadership team now has everyone back in their usual roles. Chad also mentioned that Megan Mauk, the Soil Conservation Technician, is planning to leave for a similar job in Virginia near the end of June.

Meeting adjourned 12:40 pm.