

**MINUTES OF GARRETT SOIL CONSERVATION DISTRICT**  
**SUPERVISORS' MEETING**

September 15, 2020

Teleconference Meeting

Meeting was called to order at 7:00 p.m. by Chairman Smokey Stanton. The Meeting was conducted via phone-in conference call. Other supervisors present on the call were Kris Enlow and Bill Buckel. Chad Bucklew, Carrie Colebank, Heather Hutchinson and Roger Kitzmiller were also present via telephone.

Minutes for the August 18, 2020 Board Meeting were approved as distributed – Kris/Bill (motion/second), vote: unanimous.

The following report of state funds was presented and approved:

Balance – August 1, 2020 .....	\$ 18,588.70
Receipts – August 1, 2020 – August 31, 2020 .....	<u>0.00</u>
	\$ 18,588.70
Expenditures – August 1, 2020 – August 31 2020 .....	<u>2,000.00</u>
Balance – August 31, 2020 .....	<b>\$16,588.70</b>

Detailed reports of expenditures for all accounts for the period of August 19, 2020 through September 15, 2020 were distributed. The Treasurers Report was approved as submitted – Bill/Kris, vote unanimous.

Information presented to the Board:

- Office Update: COVID-19. Office procedures and work schedules are basically unchanged.
- The Agricultural Resource Conservation Specialist (Planner) position for Garrett County is set to be re-advertised.
- Applications for the Soil Conservation Associate III (Technician) position have been ranked for qualification; no interviews have been scheduled to fill the position.
- A Bid Package will be developed and advertised for replacing the Trash Rack at #2 Dam. A motion was made by Bill and seconded by Kris to advertise the Bid Notice on social media, the District Website and to email the Bid Notice to local fabrication shops. The motion was accepted without descent.
- Mowing at Dams #2, #5 and #7 has been completed and the payment of \$1950 has been mailed to Buster's Stump and Tree Removal.

Chad mentioned that all the Farm Bill contracts for FY2020 have been formally obligated. Chad stated that several of the construction projects that have been underway during the summer still have some work to do to be fully complete. Chad also mentioned that Will Gindlesberger will

start on October 11<sup>th</sup> as the new USDA Soil Conservation Technician in the Garrett office. Chad said that there was discussion even as recently as last week that Will would start in September, but that the date was changed to the October start date.

The Board approved holding the Local Workgroup Meeting using remote technology. The meeting will be held October 15 at 1:00 PM. Chad will send out a Power Point Presentation, outlining the program, one week before of the meeting. In order to meet program requirements, the meeting will be advertised in local newspapers no less than two weeks in advance of the meeting and the District will cover the cost of advertising - Kris/Bill, vote unanimous.

A summary of the office workload will be presented to the Board at the October Meeting.

The meeting adjourned without objection at 8:30 p.m.