

MINUTES OF GARRETT SOIL CONSERVATION DISTRICT
SUPERVISORS' MEETING

October 20, 2020

Teleconference Meeting

Meeting was called to order at 7:00 p.m. by Chairman Smokey Stanton. The Meeting was conducted via phone-in conference call. Other supervisors present on the call were Kris Enlow, Bill Buckel, Cameron Crawford and Katharine Dubansky. Chad Bucklew, Carrie Colebank and Roger Kitzmiller were also present via telephone.

Josh Smith – RC&D, was not present; Josh will attend the November Meeting.

Minutes for the September 15, 2020 Board Meeting were approved as distributed – Kris/Katharine (motion/second), vote: unanimous.

The following report of state funds was presented and approved:

Balance – September 1, 2020	\$ 16,588.70
Receipts – September 1, 2020 – September 30, 2020	<u>0.00</u>
	\$ 16,588.70
Expenditures – September 1, 2020 – September 30, 2020	<u>200.00</u>
Balance – September 30, 2020.....	\$16,388.70

Detailed reports of expenditures for all accounts for the period of September 15, 2020 through October 20, 2020 were distributed. The Treasurers Report was approved as submitted; also approved was a decision to transfer \$6500 from the No-Till Drill Account to the Money Market Account – Katharine/Cameron, vote: unanimous.

Carrie presented the recently developed District Account Summary. Cameron will offer suggestions for re-organizing the format of the summary.

The District's Statement of Receipts and Disbursements, developed by Boal and Associates, was approved by the Board – Katharine/Kris, vote: Unanimous.

Information presented to the Board:

- Office Update: COVID-19. Office procedures and work schedules are basically unchanged.
- The Agricultural Resource Conservation Specialist (Planner) position for Garrett County is set to be re-advertised; applications for the Soil Conservation Associate III (Technician) position have been ranked for qualification; no interviews have been scheduled to fill the position. The District will contact MDA to solicit advertising the positions beyond the usual job announcement website (i.e. colleges, universities, newspapers, etc. within the tri-state area).

Chad mentioned that all the Farm Bill contracts for FY2020 have been formally obligated. Chad stated that several of the construction projects that have been underway during the summer still have some work to do to be fully complete. Chad also mentioned that Will Gindlesberger will start on October 11th as the new USDA Soil Conservation Technician in the Garrett office. Chad said that there was discussion even as recently as last week that Will would start in September, but that the date was changed to the October start date.

Local Workgroup Review and Approval - Kris/Cameron, vote: unanimous.

A summary of the office workload was presented to the Board.

The Drill Repair Policy was approved – the same policy will be used as a Lime Spreader Maintenance/Repair Policy - Katharine/Cameron, vote: unanimous.

Two bids were received for replacing the trash rack on the riser at #2 Dam: Beitzel Welding - \$2385; William Bishoff - \$500. The \$500 bid from William Bishoff was accepted – Cameron/Kris, vote: unanimous.

Genus Center Update - Roger informed the Board that an Erosion and Sediment Control Plan was submitted for construction at Oakland Commercial Properties (William Meager) near #2 Dam. The property lies within the maintenance/repair easement held by the District. The Plan includes constructing a storage building on the property and excavating a stormwater pond in the flow path of the emergency spillway, downstream from the dam. Roger has contacted the NRCS Area Engineer and MDE's Dam Safety Engineer regarding potential concerns with construction in this area. Bill Buckel suggested adding language to the plan stating that the District will not be responsible for damages resulting from failure of, or overflow from, the dam; also, the landowner will be responsible for any damages to the dam resulting from the construction. Upon the addition of this language to the Plan and if MDE has no objections, the board is in favor of Plan approval.

Brinker Account Update – Two documents were presented to the Board for completion, in order to update the Brinker Capitol, Inc. account: A Corporate Resolution to reflect current Board Members and a Letter of Consent to authorize the sale of Brinker Capitol, Inc. to GT Polaris, Inc. Smokey, Cameron and Katherine will complete the personal information section and signatures on the Corporate Resolution. Any Board Member listed on the Corporate Resolution may sign the Letter of Consent. Completed forms and signatures will be returned to Roger; Roger will forward the completed documents to Dan Norris, the District's Brinker Representative – Cameron/Kris, vote: unanimous.

A decision was made, without exception, to hold the November Board Meeting (Nov. 17th) at 7 p.m. instead of 10:00 a.m.

The meeting adjourned without objection at 8:46 p.m.